

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

INDIAN INSTITUTE OF VEGETABLE RESEARCH

Post Bag No. 01, P. O. Jakhini (Shahanshahpur), Varanasi – 221305

APPLICATION FORM FOR ADVANCE FROM G.P.F.

1.	Name of the subscriber	:	
2.	G.P.F. Account Number	:	
3.	Designation with Section/ Division	:	
4.	Basic Pay (Pay + G.P.)	:	
5.	Balance at Credit of the subscriber on the date of application (if known)	:	
6.	Whether any advance is outstanding, if so, purpose for which advance was taken	:	
7.	Amount of advance required	:	
8.	(a) Purpose for which the advance is required	:	
	(b) If advance is sought for House Building etc., following information may be given	:	
	(i) Location and measurement of the plot (ii) Whether plot is free hold or on lease (iii) Plan for Construction (iv) If the flat or plot being purchased is from a Group Housing Society, name of the society, location & measurement etc. (v) Cost of construction (vi) If the purchase of flat is from DDA or any other State/ City Dev. Authority or any Housing Board, etc. the location, dimension etc. may be given	:	
	(c) If advance is required for education of children, following details may be given	:	
	(i) Name of the son/ daughter (ii) Class & Institution/ College where studying (iii) Whether a day scholar or a hostler	:	

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	(d) If advance required for treatment of ailing family member(s), following details may be given	:	
	(i) Name of the patient & relationship (ii) Name of the Hospital/Dispensary/ Doctor where the patient is undergoing treatment (iii) Whether outdoor/ indoor patient (iv) Whether reimbursement available or not	:	
9.	Number of monthly instalments in which the consolidated advance (total of items 6 & 7) is proposed to be repaid	:	
10.	(i) Special reasons for the advance, if it is in excess of the limit laid down in Rule 12(1) or if there is an advance outstanding as on the date of application (ii) Special circumstances, if the advance is applied for the reasons other than those mentioned in Rule 12(1)	:	

I certify that particulars are given above are correct and complete to the best of my knowledge and belief and that nothing has been concealed by me.

Dated:

(Signature of the Applicant)

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Part II

(To be filled in by the D. D. O.)

1.	Balance at credit of the subscriber on the date of application is given below:	:	
	(i) Closing balance as per the statement for the year	:	
	(ii) Credit from to on account of monthly subscription	:	
	(iii) Refunds	:	
	(iv) Amount of advance outstanding	:	
	(v) Withdrawal during the period from to.....	:	
	(vi) Net balance at credit	:	
2.	Purpose for which advance was taken earlier	:	

Dated:

(Signature)
(Name & Stamp of the D.D.O.)

Part III

(To be filled in by the Administrative Office)

Comments/ Recommendations/ Orders on the application for advance from Provident Fund)

(Signature)
(Name & Stamp of the Sanctioning Authority)