



हर कदम, हर डगर
किसानों का हमसाफर
भारतीय कृषि अनुसंधान परिषद
AgriSearch with a human touch



VARANASI
An ISO 9001:2015 Certified Institute

भारतीय कृषि अनुसंधान परिषद
भारतीय सब्जी अनुसंधान संस्थान
पोस्ट बा.सं.1, पोस्ट आ. जकिखनी
वाराणसी-221305, उ.प्र.

सं.: 1-537/2018/Adm.III

दिनांक: 31.05.2019

INVITATION OF BIDS FOR HIRING OF VEHICLES AT ICAR – IIVR, VARANASI

LAST DATE FOR RECEIPT OF BIDS: 22.06.2019 BY 2.00 P.M.

Sealed Bids are hereby re-invited for HIRING OF VEHICLES ON REQUIREMENT BASIS AT THE ICAR-INDIAN INSTITUTE OF VEGETABLE RESEARCH (IIVR), VARANASI from the interested reputed Travel Agencies having experience & expertise in supply of Vehicles to Government/ Semi Govt. Organization/Public Sector undertakings. Detailed information and the applicable Terms & Conditions are as below:

- 1 The Bids should be submitted in a single large cover and should be super scribed as “F. No. 1-537/2018/Adm.III dated 31.05.2019” for “Hiring of Vehicles at IIVR, Varanasi” and addressed to “The Director, ICAR-Indian Institute of Vegetable Research, P. B. No. 01, P. O. Jakhini, (Shahanshahpur), Varanasi - 221305, Uttar Pradesh”. The Travel Agencies should give its complete address on the bottom left corner of the Main Cover. All Bids should be sent by Registered Post/ Speed Post or dropped in tender box kept in Administrative Wing in the Institute. The Bids should reach the office on or before 22.06.2019 by 2:00 p.m. Proposal received after the due date is liable not to be considered.
- 2 Only Commercial Vehicles are to be provided, with valid Registration, updated Insurance, Pollution certificate, etc. The driver of the vehicle should at all times possess a valid and updated Driving License, which shall have to be produced on demand. A copy of these documents should be enclosed with the bid.
- 3 The Vehicles to be provided to the Institute should be in good condition, with clean seat covers/ towels. Non-compliance may lead to proportionate deduction in the bill.
- 4 Agency may provide complimentary items viz. sealed water bottle, current newspaper, etc., details of which should be provided in their bid.
- 5 The rates quoted by Travel Agency should be valid for 12 months from the date of issue of order for acceptance of their rates.
- 6 Fuel/ Lubricant charges, halt/ waiting charges, extra hours charge etc. will not be paid extra.
- 7 In case, the vehicle is hired for more than one day, for local or outside journey or if the vehicle is detained beyond 10:00 p.m. on any occasion, night charges for the period beyond 10:00 p.m. on each day shall be paid extra.
- 8 Toll charges and Parking shall be paid extra, as per actual.
- 9 No Penalty/ fine imposed by the Traffic department or any other body, shall be payable to the firm under any circumstances.
- 10 GST registration copy should be enclosed in the bid.
- 11 Travel Agencies should provide their full bank details to enable the office for releasing the payment by electronic transfer basis.

- 12 The Director, IIVR, Varanasi reserves the right to cancel any bid or all bids without assigning any reason. In case of any dispute arising between the Institute and the Travel Agency, the matter shall be decided by the Director, IIVR, Varanasi and the decision of the Director, IIVR, Varanasi shall be final and binding upon the Travel Agency.
- 13 **Along with bid, EMD of Rs. 5000/- (Rupees five thousand only) shall have to be mandatory submitted in form of D.D./ F.D.R. in favour of "ICAR Unit, IIVR, Varanasi." In case of non-submission of Tender Cost and EMD, bid shall not be considered. EMD shall be returned on successful completion of the contract.**
- 14 The EMD of the successful Travel Agency shall be retained and treated as Performance Guarantee Deposit after the award of the Rate Contract and shall be refunded only after a period of fourteen months from the date of award of Rate Contract or cancellation of the Rate Contract, whichever is later. In the event of non-compliance of any Contract clause, the P.G. deposit shall be forfeited and no request in this regard shall be considered.
- 15 Bids shall be opened on 22.06.2019 at 2:05 p.m.
- 16 Any other terms & conditions, as may be decided by the Institute for just & optimal usage of Institute funds, shall be applicable and binding on the Travel Agency.

Senior Admn. Officer